Computer Use Record

Year ended 30 June 20___

You may be able to claim for use of your home computer if it is necessary for employment or business use.

Keep a record of the times you use your computer which is required in earning your income.

Also keep a record of any incidental expenses you incur for computer supplies e.g. disks and printer consumables.

Keep a record of all use (work and private) for a period of 4 weeks minimum.

Date	Purpose	Bus (mins)	Priv (mins)

Date	Purpose	Bus (mins)	Priv (mins)

Date	Purpose	Bus (mins)	Priv (mins)
	Total Use (in minutes)	0.00	0.00
	Total Use (percentages)		